

East Holmes Local School District  
6108 County Road 77  
Millersburg, Ohio 44654  
P: 330-893-2610  
F: 330-893-2838



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March 2022

Dear Parents,

Thank you for your interest in the East Holmes Local School District. You will find an **Intra-District** application form and the Intra-District Open Enrollment Regulations enclosed.

If your child wishes to attend a building other than the one he/she is assigned to, please read the enclosed regulations. If you have any questions about the regulations, you may call the Superintendent's office at 330-893-2610 ext #1000 at any time.

If after reading the regulations you wish to make application to attend another building, complete the enclosed application form and **return it no later than May 31, 2022**. You can email it to [jennifer.miller@eastholmes.org](mailto:jennifer.miller@eastholmes.org) or fax it to 330-893-2838 or send it by regular mail at the address listed above. You will be notified of your acceptance or rejection to the East Holmes Local School District by June 15, 2022.

Please feel free to visit our schools at any time to ask questions about curriculum offered, programs available and school procedures.

Sincerely,

A handwritten signature in black ink, appearing to read "Erik H. Beun".

Erik H. Beun  
Superintendent

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**Erik H. Beun** – Superintendent    **Amanda Humphrey** – Treasurer  
**Julia Klink** – President    **Kyle Miller** – Vice President  
**James Gertz** – Member    **Laurel Miller** – Member    **Steve Miller** – Member

**East Holmes Local School District**  
6108 CR 77, Millersburg, OH 44654/Phone (330) 893-2610/Fax (330) 893-2838

## **Intra-District Open Enrollment for the 2022-2023 School Year** (Request to Attend another School within the District)

The East Holmes Local Schools Board of Education will accept Intra-District open enrollment students for the 2022-2023 school year.

Application procedures and forms may be obtained from the East Holmes Board of Education Superintendent's Office or on our website at [www.eastholmes.org](http://www.eastholmes.org). Students applying for Intra-district Open Enrollment must comply with all provisions of the Open Enrollment policy adopted by the Board of Education.

Guidelines for the transfer of students is based upon criteria established by the schools' administration and in conjunction with recommendations from officials of the Ohio Department of Education and are listed below. These guidelines are intended to be consistent with O.R.C. 3319.98.

### **Application Procedure**

Any application for an Intra-District transfer must be submitted to the East Holmes Local School District between April 1, 2022, and May 31, 2022. **One application must be submitted for each student** who requests an intra-district transfer.

Applications will be acted upon and the parents/guardians of students seeking the transfer will be notified in writing of the decision by June 15, 2022. The parent/guardian of the student seeking the transfer must notify the East Holmes Local Schools of their acceptance or rejection of open enrollment offer by June 30, 2022, or face a forfeiture of the transfer offer made by the East Holmes Local Schools.

Intra-district open enrollment students must apply each year for acceptance to a particular building in East Holmes.

### **Class and Building Limitation**

No intra-district transfer will be permitted if the enrollment of the grade level being requested or the building enrollment at the receiving building exceeds the pupil/teacher ratio or building limits.

Enrollment in a special program, i.e. gifted, learning disabilities and developmental handicapped, etc. will dictate which building a student must attend.

### **Transportation**

Transportation is the responsibility of the parent/guardian.

### **Non-Discrimination**

In compliance with O.R.C. 3313.981, the East Holmes Board of Education will enroll students without differentiation on the basis of academic, athletic, artistic, or extra-curricular activity, nor proficiency in English. No person shall, on the basis of race, color, creed, national origin, sex, or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program.

**EAST HOLMES LOCAL SCHOOLS**  
6108 CR 77, Millersburg, OH 44654  
**Intra-District Open Enrollment Application**  
(Request to attend a different School within the District)  
**2022-2023 School Year**

Name of Student \_\_\_\_\_

Date of Birth \_\_\_\_\_ City of Birth \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Physical Address (if mailing address is P.O. Box)  
\_\_\_\_\_

Phone \_\_\_\_\_ (Home) \_\_\_\_\_ (Other)

Name of School of Residence \_\_\_\_\_

**School Requested:**

\_\_\_ Hiland 7-12                      \_\_\_ Berlin K-6                      \_\_\_ Chestnut Ridge K-8

\_\_\_ Flat Ridge K-4                      \_\_\_ Mt. Hope K-8                      \_\_\_ Walnut Creek K-6

\_\_\_ Winesburg K-6                      \_\_\_ Wise 5-8

Grade level for the 2022-2023 school year \_\_\_\_\_

If special class needs are required, please list \_\_\_\_\_

If specific high school courses are required, please list \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date of Application

**Application must be received no later than 4:30 P.M., May 31, 2022, at the above address. Requests will be acted upon NOT later than June 15, 2022.**

\_\_\_\_\_

(For Office Use Only)

Intra-District Open Enrollment Application

Received by \_\_\_\_\_

Approved by \_\_\_\_\_

Date Received \_\_\_\_\_

Rejected by \_\_\_\_\_

Time of Receipt \_\_\_\_\_

Reason for Rejection \_\_\_\_\_

No student shall be denied admission to the East Holmes Local School District or to a particular course of instruction program or otherwise discriminated against for reasons of race, color, national origin, sex and handicap or any other basis of unlawful discrimination.