

RECORD OF PROCEEDINGS

Minutes of

REORGANIZATIONAL

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

January 9

20 14

The East Holmes Local Board of Education met for a reorganizational meeting on Thursday, January 9, 2014, at 7:00 p.m. in the Central Office. The meeting was called to order by Board president pro-tempore Eli Hochstetler.

The Affirmation of Office was administered by the Treasurer to the newly elected Board Members: Jeremy Kauffman, Kevin Mast, Thurman Mullet and Vince Mullet.

ROLL CALL

PRESENT: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
ABSENT: None

14-001
ELECTION OF PRESIDENT FOR 2014

Thurman Mullet was nominated for President. No other nominations were offered.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Vince Mullet
NEAS: None
ABSTAIN: Thurman Mullet
Motion carried.

Thurman Mullet assumed the duties of the President at this time.

14-002
ELECTION OF VICE-PRESIDENT FOR 2014

Kevin Mast was nominated to serve as Vice-President. No other nominations were offered.

YEAS: Eli Hochstetler, Jeremy Kauffman, Thurman Mullet, Vince Mullet
NEAS: None
ABSTAIN: Kevin Mast
Motion carried.

14-003
DATE, TIME AND PLACE OF REGULAR MEETINGS

Eli Hochstetler motioned for the Board to hold the regular meetings on the third Monday of the month at 6:00 p.m. in the Central Office. The motion was seconded by Vince Mullet. The meeting dates are as follows:

January 9, 2014 July 21, 2014
February 17, 2014 August 18, 2014
March 17, 2014 September 15, 2014
April 21, 2014 October 13, 2014 *
May 19, 2014 November 17, 2014
June 16, 2014 December 15, 2014

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
NEAS: None
Motion carried.

14-004
ADOPTION OF RESOLUTION TO WAIVE READING OF MINUTES

Jeremy Kauffman motioned to approve the resolution to Waive Reading of the Minutes for 2014. The motion was seconded by Kevin Mast.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
NEAS: None
Motion carried.

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14-005**ADOPTION OF PAYROLL WARRANT & AUTHORIZATION TO TREASURER**

Vince Mullet motioned to approve the resolution to approve payroll warrants and to authorize the Treasurer to sign warrants for 2014. The motion was seconded by Kevin Mast.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

14-006**ADOPTION TO ESTABLISH SERVICE FUND**

Eli Hochstetler motioned to approve the resolution to establish a service fund of up to \$7,500.00 pursuant to R.C. 3315.15 to be used only in paying the expenses of members of the Board of Education actually incurred in the performance of their duties. The motion was seconded by Jeremy Kauffman.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

14-007**ADOPTION OF ADVANCE DRAW AUTHORIZATION**

Jeremy Kauffman motioned to approve the resolution to provide blanket authorization for the Treasurer to request advance draws on tax settlements. The motion was seconded by Eli Hochstetler.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

14-008**ADOPTION OF INVESTMENTS**

Vince Mullet motioned to approve the resolution to authorize the Treasurer to invest interim funds as they become available at the most productive interest rate and report results at regular intervals to the Board of Education and the Superintendent. The motion was seconded by Jeremy Kauffman.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

14-009**ADOPTION OF TEMPORARY PERSONNEL & RESIGNATIONS**

Eli Hochstetler motioned to approve the resolution to authorize the Superintendent to employ temporary personnel and accept resignations as needed. Such employment changes will be reported to the Board of Education at the next regular meeting. The motion was seconded by Jeremy Kauffman.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

14-010**ADOPTION OF APPOINTING PERSONNEL TO DESIGNATED RESPONSIBILITIES**

Vince Mullet motioned to approve the resolution to appoint the following personnel to designated responsibilities. The motion was seconded by Kevin Mast.

1. Joseph Edinger – 504 Coordinator, Non-Discrimination Officer, Civil Rights Coordinator, Title IX Compliance Officer and Complaint Hearing Officer
2. Kellie Lester – Prevailing Wage Coordinator (O.R.C. 4115.071) and Public Records Designee
3. Sharon Hannon – Authorize to apply for Title II Block Grant, Title I Elementary and Secondary Education Act
4. Scott Pringle – Authorize to apply for Title VI Education of Handicapped Act.
5. Sharon Hannon and Scott Pringle – American with Disabilities Act (ADA) Coordinators

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YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
NEAS: None
Motion carried.

14-011

ADOPTION TO APPOINT O.S.B.A. LEGISLATIVE LIAISON

Eli Hochstetler motioned to approve the appointment of Jeremy Kauffman as the O.S.B.A. legislative liaison for 2014. The motion was seconded by Vince Mullet.

YEAS: Eli Hochstetler, Kevin Mast, Thurman Mullet, Vince Mullet
NEAS: None
ABSTAINED: Jeremy Kauffman
Motion carried.

14-012

ADOPTION OF APPOINTMENT TO BUCKEYE CAREER CENTER BOARD

Kevin Mast motioned to appoint Eli Hochstetler to serve a two-year term on the Buckeye Career Center Board. The motion was seconded by Jeremy Kauffman.

YEAS: Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
NEAS: None
ABSTAINED: Eli Hochstetler
Motion carried.

14-013

ADOPTION OF BOARD POLICY BOOK FOR 2014

Jeremy Kauffman motioned to adopt the complete Board Policy book for 2014. The motion was seconded by Kevin Mast.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
NEAS: None
Motion carried.

14-014

ADOPTION OF BOARD COMPENSATION RATE FOR 2014

Kevin Mast motioned to adopt the board member compensation rate at \$125.00 per meeting, 12 meetings maximum, to be paid in two (2) installments. The motion was seconded by Vince Mullet.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
NEAS: None
Motion carried.

13-115

ADJOURNMENT

At 7:35 p.m., Eli Hochstetler motioned for the Organizational meeting to adjourn. Jeremy Kauffman seconded the motion.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
NEAS: None
Motion carried.

President

Treasurer

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The Tax Budget Hearing was held immediately following the Organizational Meeting. Treasurer, Kellie Lester, presented the 2015 Tax Budget for East Holmes Local Schools.

The Board of Education of the East Holmes Local School District met in regular session at 7:45 p.m. on Thursday, January 9, 2014, in the Central Office. Board President Thurman Mullet called the meeting to order.

ROLL CALL

PRESENT: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 ABSENT: None

14-116
APPROVAL OF MINUTES

Eli Hochstetler motioned to approve the minutes of the December 16, 2013, regular meeting. Kevin Mast seconded the motion.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Vince Mullet
 NEAS: None
 ABSTAINED: Thurman Mullet
 ABSENT: None
 Motion carried.

14-117
APPROVAL OF AGENDA

The agenda for the meeting was approved with a motion from Jeremy Kauffman. Kevin Mast seconded the motion.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

14-118
TREASURER'S REPORT

Jeremy Kauffman motioned to approve the following items on the Treasurer's report. Kevin Mast seconded the motion.

- A. Approved the financial report and list of bills paid for December 2013. Expenditures for the month totaled \$1,651,977.75 with cash and investment balances of \$6,740,038.20 at December 31, 2013.
- B. Approved the Then & Now Purchase Orders as presented:
- | Vendor Name | PO Date | Invoice Date | Amount | Check # |
|---------------------|------------|--------------|----------|---------|
| Don Blanchard | 11/18/2013 | 11/13/2013 | \$ 15.90 | 37031 |
| Music Theatre | 11/20/2013 | 11/13/2013 | 20.00 | 37041 |
| Tyler Technologies | 11/20/2013 | 11/01/2013 | 3,733.75 | 37056 |
| J.W. Peppers & Sons | 11/25/2013 | 10/09/2013 | 22.99 | 37077 |
| Walnut Creek Cheese | 11/22/2013 | 09/13/2013 | 40.40 | 37093 |
| Lee's Auto Service | 12/17/2013 | 11/04/2013 | 741.40 | 37119 |
| Neff Company | 12/11/2013 | 09/21/2013 | 574.62 | 37132 |
| Mapleton H.S. | 12/01/2013 | 11/02/2013 | 222.00 | 37151 |
| The Locksmith Shop | 12/17/2013 | 11/08/2013 | 193.50 | 37153 |
| Schmidt Security | 12/17/2013 | 10/30/2013 | 115.00 | 37158 |
| Neola | 12/04/2013 | 12/03/2013 | 1,168.69 | 37184 |
| Tams-Witmark | 12/05/2013 | 12/02/2013 | 29.25 | 37192 |
- C. Approved the adoption of the Tax Budget for fiscal year 2015. A copy of the Tax Budget is available for inspection in the office of the Treasurer. A public hearing of the Tax Budget was conducted at 7:40 p.m. January 9, 2014, at the Central Office.
- D. Approved a one-year service contract with Strategic Management Solutions for E-Rate Funding and Filing at a cost of \$9,000.00.
- E. Approved the following modifications in 2013-2014 Permanent Appropriations:
- | Appropriation Modifications | Increase | Decrease |
|---------------------------------|------------|----------|
| 451 Connectivity State Subsidy | 16,200.00 | |
| 466-9014 Straight-A State Grant | 205,485.90 | |
- F. Approved membership in the Ohio School Boards Association for the 2014 year. Membership will include the renewal of the OSBA Legal Assistance Fund.

DAYTON LEGAL BLANK, INC., FORM NO. 10149

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YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
NEAS: None
Motion carried.

In honor of School Board Recognition month the following proclamation was made:

East Holmes Local School District Proclamation

WHEREAS, it shall be the mission of the East Holmes Local School District to provide all students with the best possible education; and
WHEREAS, the school board sets the direction for our community's public schools by envisioning the community's education future; and
WHEREAS, the school board sets policies and procedures to govern all aspects of school district operation; and
WHEREAS, the school board keeps attention focused on progress toward the school district's goals and maintains a two-way communications loop with all segments of the community; and
WHEREAS, serving on a school board requires an unselfish devotion of time and service to carry on the mission and business of the school district; and
WHEREAS, the school board must respond on behalf of the community to the educational needs of students; and
WHEREAS, the school board voluntarily accepts the above-mentioned responsibilities;
NOW, THEREFORE, BE IT RESOLVED that I, Joseph Edinger, Superintendent, do hereby proclaim January 2014 as School Board Recognition Month in East Holmes Local Schools. I encourage all citizens to publicly and privately thank the school board members for serving this community and for their dedicated service to our children.

SUPERINTENDENT'S REPORT AND RECOMMENDATIONS

14-119
PERSONNEL

Kevin Mast motioned to approve the following items of personnel. Jeremy Kauffman seconded the motion.

- A. Approved the maternity leave request of Megan Mullet for March-April 2014. She will use the balance of her sick leave with the remainder of her leave being unpaid.
B. Accepted the resignation of Dave Mast as Freshman Baseball Coach at Hiland.
C. Approved Curtis Rutt as a Home Instructor for a 5th grade student at Walnut Creek Elementary at the rate of \$20.00 per hour.
D. Approved contracts for the following Supplemental positions for the 2013-2014 school year:
1. Ryan Troyer - Freshman Baseball Coach (was previously a volunteer)
2. Brandon (BJ) Miller - Volunteer Baseball Coach

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
NEAS: None
Motion carried

14-120
NEW BUSINESS

Eli Hochstetler motioned to approve the following items of new business. Kevin Mast seconded the motion.

- A. Approved the following committees and assignments for 2014:

Buildings & Grounds

- 1. Erik Beun
2. Joseph Edinger
3. Eli Hochstetler
4. Kellie Lester
5. Ken Miller
6. Vince Mullet
7. Jr. Troyer

Transportation

- 1. Darren Blochlinger
2. David Carrick
3. Joseph Edinger
4. Eli Hochstetler
5. Kellie Lester
6. Kevin Mast

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Policy

- 1. Joseph Edinger
- 2. Kellie Lester
- 3. JT Luneborg
- 4. Thurman Mullet

Finance/Audit

- 1. Joseph Edinger
- 2. Jeremy Kauffman
- 3. Kellie Lester
- 4. Vince Mullet
- 5. Jon Wilson

Curriculum

- 1. Joseph Edinger
- 2. Sharon Hannon
- 3. Deb Haglock
- 4. Matt Johnson
- 5. Jeremy Kauffman
- 6. Kellie Lester
- 7. Kevin Mast
- 8. Dan McKey

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried

14-121
ADJOURNMENT

Jeremy Kauffman motioned to adjourn the meeting at 9:53 p.m. Kevin Mast seconded the motion.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

President

Treasurer