

East Holmes Local School District
6108 County Road 77
Millersburg, Ohio 44654
P: 330-893-2610
F: 330-893-2838



March 2019

Dear Parents,

Thank you for your interest in the East Holmes Local School District. You will find an **Intra-District** application form and the Intra-District Open Enrollment Regulations enclosed.

If your child wishes to attend a building other than the one he/she is assigned to, please read the enclosed regulations. If you have any questions about the regulations, you may call the Superintendent's office at (330) 893-2610 at any time.

If after reading the regulations you wish to make application to attend another building, complete the enclosed application form and return it between April 1 and May 31, 2019. You will be notified of your acceptance or rejection to the East Holmes Local School District by June 15, 2019.

Please feel free to visit our schools at any time to ask questions about curriculum offered, programs available and school procedures.

Sincerely,

A handwritten signature in black ink, appearing to read "Erik H. Beun".

Erik H. Beun
Superintendent

Erik H. Beun – Superintendent

James Gertz – President **Vince Mullet** – Vice President

Julia Klink – Member **Steve Miller** – Member **Thurman Mullet** – Member

East Holmes Local School District
6108 CR 77, Millersburg, OH 44654/Phone (330) 893-2610/Fax (330) 893-2838

Intra-District Open Enrollment for the 2019-2020 School Year (Request to Attend another School within the District)

The East Holmes Local Schools Board of Education will accept Intra-District open enrollment students for the 2019-2020 school year.

Application procedures and forms may be obtained from the East Holmes Board of Education Superintendent's Office or on our website at www.eastholmes.org. Students applying for Intra-district Open Enrollment must comply with all provisions of the Open Enrollment policy adopted by the Board of Education.

Guidelines for the transfer of students is based upon criteria established by the schools' administration and in conjunction with recommendations from officials of the Ohio Department of Education and are listed below. These guidelines are intended to be consistent with O.R.C. 3319.98.

Application Procedure

Any application for an Intra-District transfer must be submitted to the East Holmes Local School District between April 1, 2019, and May 31, 2019. **One application must be submitted for each student** who requests an intra-district transfer.

Applications will be acted upon and the parents/guardians of students seeking the transfer will be notified in writing of the decision by June 15, 2019. The parent/guardian of the student seeking the transfer must notify the East Holmes Local Schools of their acceptance or rejection of open enrollment offer by June 30, 2019, or face a forfeiture of the transfer offer made by the East Holmes Local Schools.

Intra-district open enrollment students must apply each year for acceptance to a particular building in East Holmes.

Class and Building Limitation

No intra-district transfer will be permitted if the enrollment of the grade level being requested or the building enrollment at the receiving building exceeds the pupil/teacher ratio or building limits.

Enrollment in a special program, i.e. gifted, learning disabilities and developmental handicapped, etc. will dictate which building a student must attend.

Transportation

Transportation is the responsibility of the parent/guardian.

Non-Discrimination

In compliance with O.R.C. 3313.981, the East Holmes Board of Education will enroll students without differentiation on the basis of academic, athletic, artistic, or extra-curricular activity, nor proficiency in English. No person shall, on the basis of race, color, creed, national origin, sex, or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program.

EAST HOLMES LOCAL SCHOOLS
6108 CR 77, Millersburg, OH 44654
Intra-District Open Enrollment Application
(Request to attend a different School within the District)
2019-2020 School Year

Name of Student _____

Date of Birth _____ City of Birth _____

Parent/Guardian Name _____

Mailing Address _____

Physical Address (if mailing address is P.O. Box) _____

Phone _____ (Home) _____ (Other)

Name of School of Residence _____

School Requested:

___ Hiland 7-12

___ Berlin K-6

___ Charm K-1

___ Chestnut Ridge K-8

___ Flat Ridge 2-4

___ Mt. Hope K-8

___ Walnut Creek K-6

___ Winesburg K-6

___ Wise 5-8

Grade level for the 2019-2020 school year _____

If special class needs are required, please list _____

If specific high school courses are required, please list _____

Parent's Signature

Date of Application

Application must be received no later than 4:30 P.M., May 31, 2019, at the above address. Requests will be acted upon NOT later than June 15, 2019.

(For Office Use Only)

Intra-District Open Enrollment Application

Received by _____

Date Received _____

Time of Receipt _____

Approved by _____

Rejected by _____

Reason for Rejection _____

No student shall be denied admission to the East Holmes Local School District or to a particular course of instruction program or otherwise discriminated against for reasons of race, color, national origin, sex and handicap or any other basis of unlawful discrimination.