

Held

December 16

20 13

The Board of Education of the East Holmes Local School District met in regular session at 7:00 p.m. on Monday, December 16, 2013, in the Central Office. Board President Paul Shutt called the meeting to order.

ROLL CALL

PRESENT: Mark Coblentz, Eli Hochstetler, Tim Miller, Monika Zinck, Paul Shutt
 ABSENT: None

13-113
APPROVAL OF MINUTES

Tim Miller motioned to approve the minutes of the November 18, 2013, regular meeting. Mark Coblentz seconded the motion.

YEAS: Mark Coblentz, Eli Hochstetler, Tim Miller, Monika Zinck, Paul Shutt
 NEAS: None
 ABSENT: None
 Motion carried.

13-114
APPROVAL OF AGENDA

Eli Hochstetler motioned to remove Items 1, 2, 6, and 13 from Item IX Superintendent's Report and Recommendations, Item B Personnel. Mark Coblentz seconded the motion.

YEAS: Mark Coblentz, Eli Hochstetler
 NEAS: Tim Miller, Monika Zinck, Paul Shutt
 Motion failed.

The agenda for the meeting was approved with a motion from Monika Zinck. Tim Miller seconded the motion.

YEAS: Mark Coblentz, Eli Hochstetler, Tim Miller, Monika Zinck, Paul Shutt
 NEAS: None
 Motion carried.

13-115
TREASURER'S REPORT

Tim Miller motioned to approve the following items on the Treasurer's report. Eli Hochstetler seconded the motion.

A. Approved the financial report and list of bills paid for November 2013. Expenditures for the month totaled \$2,269,189.49 with cash and investment balances of \$7,283,874.73 at November 30, 2013.

B. Approved the Then & Now Purchase Orders as presented:

Vendor Name	PO Date	Invoice Date	Amount	Check #
Berlin Embroidery	10/31/2013	10/17/2013	\$ 257.10	36846
Kline Lumber	11/13/2013	10/29/2013	496.04	36861
Lifetouch	11/13/2013	10/15/2013	1,237.95	36901
Robert Meldahl	11/07/2013	10/25/2013	392.70	36905
GCS Service	11/11/2013	10/17/2013	296.70	36921
Berlin Embroidery	11/04/2013	09/24/2013	318.00	36922

C. Approved the following modifications to the 2013-2014 Permanent Appropriations:

Appropriation Modifications	Increase	Decrease
018-932E Valley Schools Principal's Fund	\$ 3,000.00	
599-9141 3 rd Grade Reading Guar. Grant Fund	47,871.10	

YEAS: Mark Coblentz, Eli Hochstetler, Tim Miller, Monika Zinck, Paul Shutt
 NEAS: None
 Motion carried.

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**SUPERINTENDENT'S REPORT AND RECOMMENDATIONS
13-116
PERSONNEL**

Tim Miller motioned to approve the following items of personnel. Monika Zinck seconded the motion.

- A. Approved the update to the Director's Salary Schedule to include the position of Transportation Director. This position falls under the SERS retirement system and will be for 240 days at \$52,000.00 per year.
- B. Approved the transfer of Marlene Zimmerly from Title I Secretary to Transportation & Central Office Secretary effective January 1, 2014. No change in current salary or benefits.
- C. Approved the transfer of Norma Schlabach from Library Aide at Chestnut Ridge to Title I Secretary effective January 1, 2014. She will work the remainder of a 206 day contract at 7 hours per day and be placed at Step 10 on the classified salary schedule.
- D. Approved the transfer of Kevin Oswald from Assistant Mechanic to Head Mechanic effective January 1, 2014. He will be placed at Step 10 on the classified salary schedule and work the remainder of a 260 day contract, 8 hours per day.
- E. Approved the transfer of Raymon McCullough from Bus Driver to Assistant Mechanic with bus driver duties, effective January 1, 2014. He will be placed at Step 1 on the classified salary schedule and work the remainder of a 260 day contract, 8 hours per day.
- F. Approved the transfer of Erik Beun from part-time to full-time Assistant Principal at Hiland High & Middle School effective January 1, 2014. No change in current salary or benefits.
- G. Approved to modify the contract of Renee Presley, Secretary to the Treasurer, to increase her work day from 7 hours to 8 hours effective January 1, 2014.
- H. Approved the transfer of Jay Custer from Wise Grades 5-8 Math to Berlin Title I, effective December 9, 2013. He will be paid from Title I Federal Funds with no change in salary or benefits.
- I. Approved the transfer of Tami Polen from Library Aide at the Valley Schools to Library Aide at Chestnut Ridge, effective January 2, 2014. No change in current salary or benefits.
- J. Approved a one-year limited contract for Ellie Shoup as Grades 5-8 Math teacher for Wise School, for the remainder of the 2013-2014 school year, effective December 12, 2013. She will be placed at the BA level with 0 years' experience.
- K. Approved a one-year limited contract for Nick Painter as Grades 4-9 Math/Science teacher at Hiland High & Middle School, for the remainder of the 2013-2014 school year, effective January 2, 2014. He will be placed at the BA level with 0 years' experience.
- L. Approved a one-year limited contract for Lewis Yoder as Head Custodian for Walnut Creek Elementary, for the remainder of the 2013-2014 school year, effective December 30, 2013. He will be placed at Step 3 on the classified salary schedule with 8 years' experience.
- M. Approved a one-year limited contract for David Carrick as Transportation Director, for the remainder of the 2013-2014 school year, effective January 2, 2013. He will be placed on the Director's salary schedule and work the remainder of a 240 day contract.
- N. Approved a one-year limited contract for Darlene Yoder as Library Aide for the Valley Schools, for the remainder of the 2013-2014 school year, effective January 2, 2014. She will be placed at Step 0 on the classified salary schedule with 0 years' experience.
- O. Approved adding Courier & Field Tech duties to the part-time Custodian job description and on the Classified salary chart with no change in pay.
- P. Approved the addition of the following to the Substitute Bus Driver listing for the 2013-2014 school year:
 - a. Erica Booth
 - b. Allan Miller
 - c. Zack Miller
 - d. Lyman "Bud" Wade Jr.
- Q. Approved contracts for the following Supplemental positions for the 2013-2014 school year:
 1. Tyler Yoder - Assistant Tennis Coach
 2. Mary Myrick - 8th Grade Field Trip Chaperone
 3. Mark Schlabach - 8th Grade Field Trip Chaperone
 4. C.J. Spreng - 8th Grade Field Trip Chaperone
 5. Krista Albright - 8th Grade Field Trip Chaperone
 6. Jeanne Leach - .5 Resident Educator for Ellie Shoup at Wise School
 7. Don Blanchard - Transfer Resident Educator Supplemental from Megan Lane to Nick Painter

YEAS: Tim Miller, Monika Zinck, Paul Shutt
 NEAS: Mark Coblenz, Eli Hochstetler
 Motion carried

DAYTON LEGAL BLANK, INC., FORM NO. 10148

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**13-117
NEW BUSINESS**

Monika Zinck motioned to approve the following items of new business. Mark Coblentz seconded the motion.

A. Approved the Organizational Meeting date for the East Holmes Board of Education as follows:

1. Date: Thursday, January 9, 2014
2. Place: East Holmes Central Office
3. Time:
 - a. Organization – 7:00 PM
 - b. Tax Budget Hearing – Immediately Following
 - c. Regular January Board Meeting – Immediately Following
 - d. President Pro-Tempore: Eli Hochstetler

YEAS: Mark Coblentz, Tim Miller, Monika Zinck, Paul Shutt
 NEAS: None
 ABSTAINED: Eli Hochstetler
 Motion carried

**13-118
ADJOURNMENT**

Tim Miller motioned to adjourn the meeting at 7:55 p.m. Eli Hochstetler seconded the motion.

YEAS: Mark Coblentz, Eli Hochstetler, Tim Miller, Monika Zinck, Paul Shutt
 NEAS: None
 Motion carried.

 President

 Treasurer