

## RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

November 20

20 17

The East Holmes Local Schools Board of Education met in regular session at 6:00 p.m. on Monday, November 20, 2017, at Keim Lumber in Charm. Board President Jeremy Kauffman called the meeting to order.

## ROLL CALL

PRESENT: James Gertz, Thurman Mullet, Vince Mullet, Jeremy Kauffman  
 ABSENT: Kevin Mast

## SUPERINTENDENT'S REPORT

1. Hiland-WKLM Students of the Week:
  - Kevin Troyer – October 30-November 3, 2017
  - John Sisson – November 6-10, 2017
  - Sarah Custer – November 13-17, 2017
3. Building & Supervisor Reports
4. Review of 2018-2019 School Calendar Draft #1 and #2

## 17-050

## NEW BUSINESS/CONSENT AGENDA

Vince Mullet moved and James Gertz seconded and all members present voted yes to the following New Business/Consent Agenda items:

1. Approved the Minutes of the regular meeting of October 17, 2017.
2. Approved Agenda for the November 20, 2017, regular meeting.
3. Approved the financial and reconciliation reports and the list of bills for October 2017 as submitted by the Treasurer.
4. Approved the following Appropriation Modifications for the 2017-2018 school year:
 

	<u>Appropriation</u>	<u>Increase/Decrease</u>	<u>Total</u>
Student Activities (200)	80,000.00	23,100.00	103,100.00
5. Approved Purpose Statements & Budgets for the 2017-2018 school year.
6. Approved the Then & Now Purchase Order as presented:
 

<u>Vendor Name</u>	<u>PO Date</u>	<u>Amount</u>	<u>Request by</u>
Gordon Foods	10/01/2017	4,113.70	Cafeteria
7. Approved a Health & Dental Insurance premium moratorium for the month of December 2017.
8. Approved the employee life insurance coverage with One America through Metropolitan Educational Council at a cost of \$.08 per 1,000 and \$.015 per 1,000 for Accidental Death and Dismemberment.
9. Approved the purchase of Strategic Solutions Document Archival with Requisition System and USAS Integration software.
10. Approved Open Enrollment for 3 students currently attending Hiland High & Middle School for the remainder of the 2017-2018 school year.
11. Approved the 2018 Organizational Meeting date for the East Holmes Board of Education as follows:
  - a. Date: Tuesday, January 9, 2018
  - b. Place: East Holmes Central Office
  - c. Time:
    1. Organizational Meeting – 7:30 a.m.
    2. Tax Budget Hearing – Immediately following
    3. Regular January 2018 Board Meeting – Immediately following
    4. Board Work Session – Immediately following
12. Accepted the following donations made to Chestnut Ridge Elementary for the Potato Supper Fundraiser held on October 20, 2017:
  - a. Beachy Electric LLC - \$2,000.00 toward supplies
  - b. Hillcrest Orchard – Gourds for decorating
  - c. Commercial & Savings Bank – 1,000 Napkins
  - d. Walnut Creek Cheese – 10 tubs of Ice Cream
  - e. First Federal Community Bank - \$136.15 for dinner rolls
  - f. Dutch Creek Foods – 4 cases of Apple Dumplings
  - g. Mt. Hope Produce – 500 lbs. of Potatoes
  - h. Krestview Woodcraft - \$300.00 for supplies
  - i. Der Dutchman Bakery – 35 dozen Dinner Rolls
  - j. Paul & Carol Miller – \$150.00 towards the purchase of Hamburger
  - k. Kevin & Joanna Coblentz – \$310.44 towards the purchase of Apple Dumplings
  - l. Dutch Craft Furniture – \$250.00 towards supplies
  - m. Anonymous – \$250.00 toward supplies

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13. Approved the following NEOLA Policies:
- a. Policy 2271 – College Credit Plus Program (Revised)
  - b. Policy 2413 – Career Advising (Revised)
  - c. Policy 4120.05 – Employment of Substitute Educational Aides (New)
  - d. Policy 5136 – Personal Communication Devices (Revised)
  - e. Policy 5200 – Attendance (Revised)
  - f. Policy 5330 – Use of Medications (Revised)
  - g. Policy 5530 – Drug Prevention (Revised)
  - h. Policy 6233 – Amenities for Participants at Meetings and/or Other Occasions (Revised)
  - i. Policy 6680 – Recognition (Revised)
  - j. Policy 7300 – Disposition of Real Property/Personal Property (Revised)
  - k. Policy 8600.04 – Bus Driver Certification (Revised)
  - l. Policy 9141 – Business Advisory Council (Revised)
  - m. Policy 7540.03 – Student Technology Acceptable Use and Safety (Revised)
  - n. Policy 7540.04 – Staff Technology Acceptable Use and Safety (Revised)
  - o. Policy 7540.05 – District-Issued Staff E-Mail Account (Revised)
  - p. Policy 7540.06 – District-Issued Student E-Mail Account (New)

YEAS: James Gertz, Thurman Mullet, Vince Mullet, Jeremy Kauffman  
 NEAS: None  
 Motion carried.

**17-051  
PERSONNEL ITEMS**

Thurman Mullet moved and James Gertz seconded and all members present voted yes to the following Personnel Items:

1. Approved a one-year limited contract for the 2017-2018 school year to the following new Classified personnel, pending completion of all requirements:
  - a. Kevin Duff – Head Bus Mechanic/Transportation Coordinator  
260 Days – Step 10 – \$27.15 per hour – Effective December 18, 2017
2. Approved the updated Cafeteria, Custodian, Aide, Library Aide and Secretarial Substitute personnel list for the 2017-2018 school year.
3. Approved the following Supplemental positions for the 2017-2018 school year:
  - a. Chris Dages – Interim Varsity Baseball Coach
  - b. Mindy Miller – Assistant High School Musical Director

YEAS: James Gertz, Thurman Mullet, Vince Mullet, Jeremy Kauffman  
 NEAS: None  
 Motion carried.

**17-052  
PERSONNEL ITEM (SEPARATE MOTION)**

Thurman Mullet moved and Vince Mullet seconded and Jeremy Kauffman abstained and all other members present voted yes to the following Personnel Item:

1. Approved the following Supplemental position for the 2017-2018 school year:
  - a. Christy-Smith Kauffman – Volunteer Ski Club Advisor

YEAS: James Gertz, Thurman Mullet, Vince Mullet  
 NEAS: None  
 ABSTAINED: Jeremy Kauffman  
 Motion carried.

**17-053  
ADJOURNMENT**

Vince Mullet motioned to adjourn said meeting at 6:20 p.m. James Gertz seconded the motion.

YEAS: James Gertz, Thurman Mullet, Vince Mullet, Jeremy Kauffman  
 NEAS: None  
 Motion carried.

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President

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Treasurer