

Held August 17 20 15

The East Holmes Local Schools Board of Education met in regular session at 5:00 p.m. on Monday, August 17, 2015, in the Central Office. Board President Thurman Mullet called the meeting to order.

ROLL CALL

PRESENT: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 ABSENT: None

15-082

APPROVAL OF MINUTES

Vince Mullet motioned to approve the minutes of the July 27, 2015, regular meeting. Kevin Mast seconded the motion.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

15-083

APPROVAL OF AGENDA

The agenda for the meeting was approved with a motion from Eli Hochstetler. Jeremy Kauffman seconded the motion.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

15-084

TREASURER'S REPORT

Kevin Mast motioned to approve the following items on the Treasurer's report. Vince Mullet seconded the motion.

- A. Approved the financial and reconciliation reports and the list of bills for July 2015 as submitted by the Treasurer.
- B. Approved the Then & Now Purchase Order as presented:
 - 1. Eurocase Architectural - \$4,200.00 – Berlin Elementary
- C. Approved the renewal of the following commercial insurance through Liberty Mutual Insurance with Kennedy Insurance Agency serving as the local agent, effective August 30, 2015:

	<u>Limit</u>	<u>Premium</u>
Property/Inland Marine/Crime		\$26,481.00
Liability/Umbrella Coverage	\$3,000,000	\$11,569.99
Fleet Insurance	\$1,000,000	<u>\$13,547.00</u> \$51,597.00

- D. Approved American Fidelity in partnership with WorxTime to assist in healthcare reform compliance. American Fidelity will provide consultation and WorxTime will provide the necessary software for the Affordable Care Act (ACA) reporting. WorxTime has a one-time implementation fee of \$995.00, a \$.75 per employee per month fee (based on the MEC volume currently at \$.45) and a \$3.50 per district employee fee to file ACA 1095 forms.
- E. Approved American Fidelity Assurance Company as the district's Section 125 and 403(B) Administrator.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

CORRESPONDENCE AND COMMUNICATIONS

- A. Building & Supervisor Reports
- B. Changed the time of future Board Meetings from 5:00 p.m. to 7:30 a.m.

15-085

**SUPERINTENDENT'S REPORT AND RECOMMENDATIONS
PERSONNEL**

Jeremy Kauffman motioned to approve the following items of personnel. Vince Mullet seconded the motion.

- A. Approved the change in placement on the Certified salary schedule for the following employees effective at the beginning of the 2015-2016 contractual year:
 - 1. Tiffany Hunter – Intervention Specialist at Berlin – to BA +150 level
 - 2. Alexandra Yost – Title I at Walnut Creek – to BA +150 level

RECORD OF PROCEEDINGS

Minutes of

Regular

Meeting

DAYTON LEGAL BLANK INC. FORM NO. 10148

Held

August 17

2015

- B. Approved the FMLA leave request of Paula Troyer, Title I at Mt. Hope, effective at the beginning of the 2015-2016 school year.
- C. Accepted the following resignations:
1. Paul Christner – Bus Driver – effective July 30, 2015
 2. Arianna Schrock – Assistant Volleyball Coach – effective August 12, 2015
- D. Approved the following Supplemental positions for the 2015-2016 school year:
1. Peg Brand – Assistant Athletic Director
 2. Christian Joy – Assistant Boys Soccer Coach Volunteer
- E. Approved the following Substitute personnel for the 2015-2016 school year:
1. All Certified and Classified employees as approved by the Tri-County Educational Service Center.
 2. Roger Adams – Custodial
 3. Mardella Barkman – Aide, Library Aide, Cafeteria
 4. Laura Casey – Aide, Library Aide, Secretary, Cafeteria
 5. Paul Christner – Custodian
 6. Mary Gingerich – Cafeteria
 7. Heather Goings – Aide, Library Aide, Secretary, Cafeteria
 8. Lizzie Hershberger – Cafeteria
 9. Becky Kandel – Cafeteria
 10. Linda Major – Aide, Library Aide
 11. Debra Mast – Aide, Library Aide, Secretary
 12. Cindy Miller – Aide, Library Aide, Cafeteria, Custodial
 13. Karen Miller – Aide, Library Aide, Secretary, Cafeteria
 14. Kim Miller – Aide, Library Aide, Secretary, Cafeteria
 15. Rebecca Miller – Aide, Library Aide, Secretary, Cafeteria
 16. Clara Raber – Custodian
 17. Michelle Randolph – Aide, Library Aide, Secretary
 18. Peggy Schrock – Aide, Library Aide, Secretary, Cafeteria
 19. Sue Schrock – Cafeteria
 20. Anna Weaver – Cafeteria
 21. Julie Wengerd – Aide, Library Aide, Secretary, Cafeteria
 22. Alice Yoder – Aide, Library Aide, Secretary
 23. Brenda Yoder – Cafeteria
 24. Leah Yoder – Aide, Cafeteria
 25. Larry Fender – Bus Driver
 26. Mark Fowler – Van Driver
 27. Matthew Johnson – Bus Driver
 28. Austin Kauffman – Van Driver
 29. Ralph King – Bus Driver
 30. Raymon McCullough – Bus Driver
 31. Don Merriman – Bus Driver
 32. Allan Miller – Bus Driver
 33. Colin Mishler – Bus Driver
 34. Duane Mishler – Bus Driver
 35. Kevin Oswald – Bus Driver
 36. Curtis Rutt – Van Driver
 37. Harley Shaw – Van Driver
 38. Chrystal Swinehart – Bus Driver
 39. Ervin Yoder – Bus Driver

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

15-086
 NEW BUSINESS

Kevin Mast motioned to approve the following items of new business. Eli Hochstetler seconded the motion.

- A. Approved the following contracts with Tri-County Educational Service Center for the 2015-2016 school year:
1. Educational Services – General Education, Special Education, Psychologist, Speech Therapy, Handicapped Preschool, Gifted Classroom, Fine Arts and Hearing Impaired.
 2. Special Services – Medicaid School Program
 3. Employment Services – Hearing Impaired Interpreter and Aide, Psychologist and Speech Therapist
- B. Approved the Bus Routes for the 2015-2016 school year as presented.
- C. Approved the following Handbooks for the 2015-2016 school year:
1. Bus Driver Handbook
 2. Athletic Policy Handbook
 3. Before & After School Handbook
 4. HS Band & MS Band Handbooks
 5. HS Choir & MS Choir Handbooks
 6. Student Activities Procedure Handbook

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

August 17

20 15

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

15-087
RESOLUTION TO ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF
DISCUSSIONS RELATED TO PERSONNEL. NO ACTION TO FOLLOW.

Jeremy Kauffman motioned to adjourn to executive session at 5:21 p.m. Vince Mullet seconded the motion.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

15-088
ADJOURNMENT

Kevin Mast motioned to adjourn the meeting at 6:30 p.m. Vince Mullet seconded the motion.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

 President

 Treasurer