

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held June 29 2015

The East Holmes Local Schools Board of Education met in special session at 5:00 p.m. on Monday, June 29, 2015, in the Central Office. Board President Thurman Mullet called the meeting to order.

ROLL CALL

PRESENT: Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 ABSENT: Eli Hochstetler

**15-067
 MODIFICATION OF AGENDA**

Kevin Mast motioned to modify the Agenda to separate Item G from VII Superintendent's Report and Recommendations for Personnel. Vince Mullet seconded the motion.

YEAS: Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

**15-068
 APPROVAL OF AGENDA**

The modified agenda for the meeting was approved with a motion from Jeremy Kauffman. Kevin Mast seconded the motion.

YEAS: Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

**15-069
 TREASURER'S REPORT**

Vince Mullet motioned to approve the following items on the Treasurer's report. Kevin Mast seconded the motion.

A. Approved the following changes in Appropriation Modifications for FY 2015:

	<u>Increase</u>	<u>Decrease</u>	<u>Total</u>
Permanent Improvement Fund (003)		(120,000.00)	\$529,500.00
Title III - Federal Grant (551)	1,000.00		\$123,571.44

YEAS: Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

CORRESPONDENCE AND COMMUNICATIONS

- A. Holmes County Economic Development Council - Berlin Gardens, LLC - Tax Incentive
- B. CCIP (Comprehensive Continuous Improvement Plan) - Title I Narrative

**15-070
 SUPERINTENDENT'S REPORT AND RECOMMENDATIONS
 PERSONNEL**

Jeremy Kauffman motioned to approve the following items of personnel. Kevin Mast seconded the motion.

- A. Approved revisions to the Administrative Salary Schedule to reflect the Board approved reduction of 5 days for the Special Education Director, the additional 20 days for the Federal Programs/ Curriculum/Testing Coordinator and the additional 5 days for High School Assistant Principal.
- B. Approved the following Certified staff transfers for the 2015-16 school year:
 - 1. Tyler Cook - Primary position at Flat Ridge to Title I at Flat Ridge
 - 2. Janet Hetrick - Title I at Flat Ridge to Grade 2 at Flat Ridge
- C. Approved a correction to Tyler Cook's contract from BA with 1 years' experience to BA +150 with 1 years' experience paid per the 2015-2016 Certified Salary Schedule.
- D. Approved to transfer Charles Spreng from Intervention Specialist at Hiland to Director of Special Education. He will be placed on the Administrative Salary Schedule, 1 year limited contract, 199 days, with 0 years' experience.
- E. Approved a one-year limited contract for the 2015-16 school year to the following Certified personnel, pending completion of all requirements:
 - 1. Erin Bille - Intervention Specialist at Hiland High & Middle School
 5 years' experience - MA - \$47,454.00

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- F. Approved a one-year limited contract for the 2015-16 school year to the following Classified personnel, pending completion of all requirements:
1. Esther Kandel – Cook at Berlin and Valley Schools – Rate per 2015-16 Classified Salary Schedule – 185 days – 3.5 hours per day – 0 years' experience
 2. Laura Mast – Cook at Winesburg – Rate per 2015-16 Classified Salary Schedule – 185 days – 4 hours per day – 0 years' experience
 3. Trudi Rowe – Cook at Hiland – Rate per 2015-16 Classified Salary Schedule – 186 days – 2 hours per day – 0 years' experience
 4. Lynne Johnson – Cook/Server at Chestnut Ridge – Rate per 2015-16 Classified Salary Schedule – 185 days – 1.5 hours per day – 0 years' experience
- H. Approved the following Supplemental positions for the 2015-16 school year:
1. Arianna Schrock – Assistant Varsity Volleyball Coach (Reimbursed by Athletic Dept.)
 2. Josie Schrock – 8th Grade Volleyball Coach
 3. Roche Harmon – Junior High Golf Coach
 4. Jenni Schuerr – Assistant Band Instructor (Reimbursed up to \$5,000.00)
 5. Elizabeth Barnes – Pep Band Director
- I. Approved to extend the following Custodian's hours to 8 hours per day for the 2015 summer months:
1. Lucy Emerson – Custodian at Mt. Hope
 2. Vicki Gardner – Custodian at Chestnut Ridge

YEAS: Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

15-071

SUPERINTENDENT'S REPORT - ITEM G

Vince Mullet motioned to approve the following items of personnel. Kevin Mast seconded the motion.

- G. Approved the Separation Agreement that will provide a severance payment for Joseph R. Edinger, Superintendent.

YEAS: Jeremy Kauffman, Thurman Mullet, Vince Mullet
 NEAS: Kevin Mast
 Motion carried.

15-072

NEW BUSINESS

Vince Mullet motioned to approve the following items of new business. Kevin Mast seconded the motion.

- A. Accepted the Negotiated Agreement between the East Holmes Board of Education and the East Holmes Teachers' Association (EHTA). The agreement covers the period from July 1, 2015, through June 30, 2017.
- B. Approved an increase in the base rate for all Certified and Classified employees at a rate of 2% for the 2015-2016 school year and 2% for the 2016-2017 school year.
- C. Approved the following Parent & Teacher Handbooks for the 2015-2016 school year: Berlin, Charm/Flat Ridge/Wise, Chestnut Ridge, Hiland High & Middle School, Hiland Music Dept., Hiland Athletic Dept., Mt. Hope, Walnut Creek and Winesburg.
- D. Approved a contract with Garaway Local Schools to share wages and benefit costs of Melissa Biltz, Food Service Supervisor, for the 2015-2016 school year at a cost of \$21,252.90.
- E. Approved the Memorandum of Understanding (MOU) between East Holmes Local schools and the Holmes County General Health District for Points of Dispensing. This will allow East Holmes Local Schools to serve as an emergency immunization location.
- F. Adopted the following fees for the 2015-2016 school year:

1. General Fees: Kindergarten	\$20.00
Grades 1 to 12	\$35.00
2. Activity Fees: High School	\$50.00
Middle School	\$25.00
Elementary students participating	\$10.00

A fee will not be charged for Hiland extra and co-curricular non-athletic activities that meet any of the following three (3) criteria:

- a. The advisor leading the extra or co-curricular non-athletic activity does not receive compensation by the Board of Education.
- b. A grade or credit is given for participating in the extra or co-curricular non-athletic activity.
- c. The extra or co-curricular non-athletic activity is service based.

The same fee policy that has been established for athletic participation will be used for Hiland extra and co-curricular non-athletic activities. No family or multi-activity discount. All other Hiland course fees are listed in the Hiland Student/Parent Handbook which is approved annually in July. The above fees do not apply to Free Lunch students (required by law), if requested

RECORD OF PROCEEDINGS

Minutes of

Special

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10146

Held

June 29

2015

on the Free & Reduced Lunch application.

3. Lunch Fees:	Elementary	\$2.50
	Middle & High School	\$3.00
	Adult	\$3.50
	Reduced Price Meals	\$.40
Breakfast Fees:	Milk	\$.50
	Elementary	\$1.50
	Middle & High School	\$1.50
	Adult	\$2.00
	Reduced Price Meals	FREE

4. BCI/FBI Background check fees:

- a. Current & Supplemental Employees: Once every five (5) years, the Board will provide a free background check through one Agency (FBI or BCI) at the Central Office.
- b. New Employees: BCI - \$25.00 / FBI - Free (same as above).
- c. Substitute Employees: BCI - \$25.00 / FBI - \$25.00

5. Security ID Badge Fee: A \$10.00 replacement fee will be charged to any employee who loses or damages their ID security badge.

YEAS: Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

15-073

RESOLUTION TO ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF CONSIDERATION OF THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL. NO BUSINESS TO FOLLOW

Jeremy Kauffman motioned to adjourn to executive session. Vince Mullet seconded the motion.

YEAS: Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

15-074

ADJOURNMENT

Kevin Mast motioned to adjourn the meeting at 6:30 p.m. Jeremy Kauffman seconded the motion.

YEAS: Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet
 NEAS: None
 Motion carried.

President

Treasurer