

Held

March 23

2015

The East Holmes Local Schools Board of Education met in regular session at 5:00 p.m. on Monday, March 23, 2015, in the Central Office. Board President Thurman Mullet called the meeting to order.

#### ROLL CALL

PRESENT: Eli Hochstetler, Jeremy Kaufman, Kevin Mast, Thurman Mullet, Vince Mullet  
 ABSENT: None

15-028

#### APPROVAL OF MINUTES

Kevin Mast motioned to approve the minutes of the February 16, 2015, Regular meeting. Jeremy Kaufman seconded the motion.

YEAS: Eli Hochstetler, Jeremy Kauffman, Kevin Mast, Thurman Mullet, Vince Mullet  
 NEAS: None  
 Motion carried.

15-029

#### APPROVAL OF AGENDA

The Agenda was modified to add the 1<sup>st</sup> reading of Policy #4411 to V. New Business Item E. The modified agenda for the meeting was approved with a motion from Kevin Mast. Vince Mullet seconded the motion.

YEAS: Eli Hochstetler, Jeremy Kaufman, Kevin Mast, Thurman Mullet, Vince Mullet  
 NEAS: None  
 Motion carried.

15-030

#### NEW BUSINESS

Eli Hochstetler motioned to approve the following items of new business. Kevin Mast seconded the motion.

- A. Approved a contract with Midland Council of Governments (TCCSA) for Internet Service Provider (ISP) and Internet Broadband Wi-Fi services for the period beginning July 1, 2015, and ending June 30, 2020:

|                           |  |                     |
|---------------------------|--|---------------------|
| Cat. 1 Internet Services  |  |                     |
| Base Annual Contract      |  | \$163,039.92        |
| Estimated E-Rate Discount |  | <u>\$105,975.95</u> |
| Net Cost                  |  | \$ 57,063.97        |
| Cat. 2 Wireless Internet  |  |                     |
| Base Annual Contract      |  | \$ 8,364.00         |
| Estimated E-Rate Discount |  | <u>\$ 5,436.00</u>  |
| Net Cost                  |  | \$ 2,927.40         |

- B. Approved a Memorandum of Understanding (MOU) between the East Holmes Local School District Board of Education and the East Holmes Teachers' Association to allow an hour-based calendar for the 2014-2015 school year.
- C. Approved Inter-District and Intra-District Open Enrollment in the East Holmes Local Schools for the 2015-2016 school year. Inter-District is for any student living in the State of Ohio. Intra-District is for those students living in the East Holmes Local School District.
- D. Approved the ESEA Consolidated Local Plan for FY 2015:
- |               |   |                |
|---------------|---|----------------|
| 1. Title I    | - | \$1,955,665.09 |
| 2. Title II-A | - | \$ 238,401.61  |
| 3. Title III  | - | \$ 180,196.95  |
| 4. Idea-B     | - | \$ 376,195.70  |

- E. Approved the 1<sup>st</sup> reading of the following policies and guidelines:

**Policy 1530 – Evaluation of Principals and Other Administrators (Revised)**

Strikes the option to waive the evaluation of a principal who is retiring or absent for more than 50% of the year. This option was removed from the ORC for administration. It continues to be in place for teachers. Also changed in Administrative Guidelines 1530.

**Policy 2114 – Meeting State Performance Indicators (Revised)**

Language strikes the old effective rating from the policy and replaces it with wanting to obtain an A status on the report cards for the district and buildings.

**Policy 2413 – Career Advising (New Policy)**

Policy is provided by the Ohio Department of Education to address HB 487 requirements. This requires us to begin career planning with students in grade 6 and requires us to develop a career advising plan that includes the use of the OhioMeansJobsK-12 resources.

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**Policy 4411 – Placement on the Salary Schedule (Revised)**

Aligns Classified policy more closely to Certified policy.

**Policy 5114 – Non-Immigrant Students and Foreign Exchange Students (Revised)**

Policy is renamed to be Non-Immigrant Students and Foreign Exchange Students. Reflects the new requirements for J-1 and F-1 Visa requirements. Also adjusted in the Administrative Guideline 5114.

**Policy 5340 – Student Accidents (Revised)**

Reflects changes to concussion requirements. It is supported with Administrative Guidelines 2431.C and 2431.01.

**Policy 5350 – Student Suicide (Revised)**

Links this policy to Policy 8462 and reflects our requirements to provide professional development for youth suicide assessment and intervention.

**Policy 5460 – Graduation Requirements (Revised)**

Addresses the new graduation requirements.

**Policy 6108 – Authorization to Make Electronic Fund Transfers (New)**

No options provided in this policy template – outlines the requirements of ORC Chapter 1304.

**Policy 8390 – Animals on District Property (Revised)**

Renames animal to be Service Animal and Non-Service Animals. Provides inclusion and clarification of use of animals in accordance with ADA.

**Policy 8400 – School Safety (Revised)**

Adds threats to school safety as something to be assessed and addressed when working to prevent school crime when developing Emergency Management Plans. Also makes revisions to the new mandates of the EMP that must be submitted per ORC.

**Administrative Guideline 1530 – Standards-Based Principal Evaluation System (Revised)**

Strikes the option to waive the evaluation of a principal who is retiring or absent for more than 50% of the year. This option was removed from the ORC for administration. It continues to be in place for teachers. Also changed in Policy 1530.

**Administrative Guideline 2431C – Concussions and Head Injuries (Revised)**

Reflects changes to concussion requirements. It is supported with Administrative Guideline 2431.01 and Policy 5340.

**Administrative Guideline 2431.01 – Athletic Participation/Concussions (Revised)**

Reflects changes to concussion requirements. It is supported with Administrative Guideline 2431C and Policy 5340.

**Administrative Guideline 5114 – Foreign Exchange Students (Revised)**

Guideline is renamed to be Non-Immigrant Students and Foreign Exchange Students. Reflects the new requirements for J-1 and F-1 Visa requirements. Also adjusted in Policy 5114.

**Administrative Guideline 5350 – Suicide Intervention Process (Revised)**

Links this policy to Policy 8462 and reflects our requirements to provide professional development for youth suicide assessment and intervention.

**Administrative Guideline 5460 – Graduation Requirements (Revised)**

Addresses the new graduation requirements.

**Administrative Guideline 7540.04 – Staff Education Technology Acceptable Use and Safety (Revised)**

Restricts Educational Technology resources to be used for other commercial purposes.

**Administrative Guideline 8390 – Use of Service Animals (Revised)**

Renames animal to be Service Animal and Non-Service Animals. Provides inclusion and clarification of use of animals in accordance with ADA.

**Administrative Guideline 8400A – Threat Assessment and Intervention (New)**

Mandates classifications of levels of threats and required responses for each type of threat. No option permitted.

**Administrative Guideline 9160A – Accessibility of District Facilities (New)**

Requires district to provide communications with persons on disabilities are available and requirements of a review by compliance officer when denied. These types of communications are listed with each type of disability.

**Form 8400 F1 – Documentation Pertaining to Threat Assessment and Intervention**

Form used with Policy 8400 and Administrative Guideline 8400A.

YEAS: Eli Hochstetler, Jeremy Kaufman, Kevin Mast, Thurman Mullet, Vince Mullet

NEAS: None

Motion carried

STUDENT RECOGNITION

The Board recognized the following students:

A. Hiland –WKLM Students of the Week:

1. Michael Jamison – February 23-27, 2015
2. Madison Anderson – March 2-6, 2015
3. Benjamin Beachy – March 9-13, 2015
4. Benay Miller – March 16-20, 2015
5. Jared Yoder – March 23-27, 2015

B. The Daily Record Students of the Month:

1. Kelsey Mast
2. Kyle Gerber

C. Franklin B. Walter All Scholastic Award/Scholarship. One candidate recognized from each Ohio County by the Ohio Education Service Center Association (OESCA):

1. Luke Hochstetler

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CIVILIAN LEGAL BLANK (NO. FORM 10) (11/10)

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**15-031  
TREASURER'S REPORT**

Jeremy Kaufman motioned to approve the following items on the Treasurer's report. Kevin Mast seconded the motion.

A. Approved the financial and reconciliation reports and the list of bills for February 2015 as submitted by the Treasurer.

B. Approved the Then & Now Purchase Orders as presented:

| Vendor Name          | Amount    | Reason                     | Building     |
|----------------------|-----------|----------------------------|--------------|
| Annette Leach        | \$ 20.80  | Mileage for Meeting        | Wise         |
| Tri-County ESC       | \$ 200.00 | Contest Entry Fee          | Hiland       |
| Keim Lumber          | \$ 243.72 | Too large for open PO      | Berlin       |
| Stanton's            | \$ 603.15 | Musical (John Harris)      | Hiland       |
| Shelly Mathias       | \$ 74.84  | Reimbursement for Supplies | Walnut Creek |
| University of Oregon | \$ 631.00 | Driebels Invoice           | Title        |

C. Adopted the resolution accepting the amounts and rates as determined by the Budget Commission of Holmes County and authorizing the necessary tax levies and certifying them to the County Auditor.

YEAS: Eli Hochstetler, Jeremy Kaufman, Kevin Mast, Thurman Mullet, Vince Mullet

NEAS: None

Motion carried.

**CORRESPONDENCE AND COMMUNICATIONS**

A. Building & Supervisor Reports

B. Athletic Booster Club Report by Jason Hummel, President

**15-032  
SUPERINTENDENT'S REPORT AND RECOMMENDATIONS  
PERSONNEL**

Vince Mullet motioned to approve the following items of personnel. Eli Hochstetler seconded the motion.

A. Accepted the following resignations:

1. Lynne Johnson – Currently on LOA – Resigned effective June 20, 2015
2. Erica Camacho – Math 5/6 at Berlin – Resigned effective June 30, 2015

B. Approved the change in placement on the Certified salary schedule for the following certified employee effective at the beginning of the 2015-2016 contractual year:

1. Jan Isaac – Intervention Specialist at Hiland – to Masters' +20 Level

C. Approved FMLA leave for Sandy Meinke, Assistant Treasurer.

D. Approved a correction to Jane Martin's classified contract retroactive to March 1, 2015. The correct rate is 22 years of experience at an hourly rate of \$14.95. Previous rate was for 10 years' experience at a rate of \$14.47 per hour.

E. Approved the following Supplemental positions for the 2014-2015 school year:

1. Ashlee Alsept – Washington DC Trip Chaperone
2. Scott Bodiker – Washington DC Trip Chaperone

YEAS: Eli Hochstetler, Jeremy Kaufman, Kevin Mast, Thurman Mullet, Vince Mullet

NEAS: None

Motion carried.

**15-033  
PERSONNEL (SEPARATE MOTION)**

Vince Mullet motioned to approve a separate motion regarding personnel. Kevin Mast seconded the motion.

F. Approved the following Supplemental position for the 2015-2016 school year:

1. Jeremy Kaufman – Volunteer Head Girls' Soccer Coach

YEAS: Eli Hochstetler, Kevin Mast, Thurman Mullet, Vince Mullet

NEAS: None

ABSTAINED: Jeremy Kaufman

Motion carried.

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15-034

**ADJOURN TO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSIONS RELATED TO STAFFING AND PERSONNEL, WITH ADMINISTRATION TO BE PRESENT. NO ACTION TO FOLLOW.**

Jeremy Kaufman motioned to go into Executive Session at 5:40 p.m. to discuss items related to staffing and personnel, with Administration present and no action to follow. Eli Hochstetler seconded the motion.

YEAS: Eli Hochstetler, Jeremy Kaufman, Kevin Mast, Thurman Mullet, Vince Mullet  
NEAS: None  
Motion carried

15-035

**ADJOURNMENT**

Jeremy Kaufman motioned to adjourn the meeting at 8:50 p.m. Vince Mullet seconded the motion.

YEAS: Eli Hochstetler, Jeremy Kaufman, Kevin Mast, Thurman Mullet, Vince Mullet  
NEAS: None  
Motion carried.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer